



New Jersey Schools Insurance Group
6000 Midlantic Drive, Suite 300 North
Mount Laurel, New Jersey 08054
www.njsig.org

MEMORANDUM

TO: Members of the New Jersey Schools Insurance Group

FROM: Jill Deitch, Esq. 
Executive Director

DATE: October 1, 2026

RE: Affirmative Action

The affirmative action and equal employment opportunity requirements of N.J.A.C. 17:27-3.5 and -3.7 are limited to “contracts for goods and services.” The definition of “goods and services contract” under N.J.A.C. 17:27-2.1 specifically excludes “contractual agreements between public agencies.” The New Jersey Schools Insurance Group is a “school board insurance group” as defined in N.J.S.A. 18A:18B-1(b), and both NJSIG and its members meet the definition of a “public agency” under N.J.A.C. 17:27-2.1. Accordingly, contracts between NJSIG and its members are exempt from the affirmative action and equal employment opportunity requirements of N.J.A.C. 17:27-3.5 and -3.7.